

Colby & Banningham Parish Council
RECONCILIATION - Unity Current Account T1 20388689

From Accounts	£15,302.31
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
<hr/>	
Statement should be	£15,302.31

Colby & Banningham Parish Council
RECONCILIATION - Unity Instant Access Account 20388692

From Accounts	£25,677.89
Payments not cashed Add	£0.00
Receipts not entered Subtract	£0.00
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Statement should be	£25,677.89

Colby & Banningham Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/11/2020		
	Cash in Hand 01/04/2020		31,230.93
	ADD Receipts 01/04/2020 - 30/11/2020		18,803.16
			50,034.09
	SUBTRACT Payments 01/04/2020 - 30/11/2020		9,053.89
A	Cash in Hand 30/11/2020 (per Cash Book)		40,980.20
	Cash in hand per Bank Statements		
	Cash 30/11/2020	0.00	
	Unity Current Account T1 2038868 30/11/2020	15,302.31	
	Unity Instant Access Account 203£ 30/11/2020	25,677.89	
			40,980.20
	Less unrepresented payments		0.00
			40,980.20
	Plus unrepresented receipts		0.00
B	Adjusted Bank Balance		40,980.20
	A = B Checks out OK		

Colby & Banningham Parish Council**BANK ACCOUNTS**

Unity Instant Access Account 2038:	£25,677.89
Unity Current Account T1 20388689	£15,302.31
Total in Banks	40,980.20
Cash	0.00
GRAND TOTAL (Banks and Cash)	£40,980.20

Colby & Banningham Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	PAYE	15/04/2020	09/1	Unity Current Account		PAYE	HMRC	X	167.60	0.00	167.60
2	Cleaning	15/04/2020	09/1	Unity Current Account		Cleaning	Marion Cubitt	X	349.29	0.00	349.29
3	Grounds Maintenance	15/04/2020	09/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	50.00	0.00	50.00
4	Grounds Maintenance	15/04/2020	09/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
5	Grounds Maintenance	15/04/2020	09/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	12.50	0.00	12.50
6	Stationery/Photocopying	15/04/2020	09/1	Unity Current Account		Printing Newsletter	Richard C Anderson-Dungar	X	10.00	0.00	10.00
7	Waste Collection	15/04/2020	09/1	Unity Current Account		Waste collection	Veolia	S	24.10	4.82	28.92
8	Salary	15/04/2020	09/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	223.46	0.00	223.46
9	Repairs/Decoration	16/05/2020	07/1	Unity Current Account		Repairs	X2Connect	S	92.68	18.54	111.22
10	Filestream	16/05/2020	09/1	Unity Current Account		Filestream Web	Filestream Ltd	S	92.00	18.40	110.40
11	Water/Sewerage	16/05/2020	09/1	Unity Current Account		Water/sewerage	Anglian Water Business	Z	14.38	0.00	14.38
12	Grounds Maintenance	16/05/2020	09/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	150.00	0.00	150.00
13	Grounds Maintenance	16/05/2020	09/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
14	Grounds Maintenance	16/05/2020	09/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	47.50	0.00	47.50
15	Waste Collection	16/05/2020		Unity Current Account		Waste collection	Veolia	S	3.00	0.60	3.60
16	Website	16/05/2020	09/1	Unity Current Account		Domain name renewal	Paston Chase Ltd	S	94.00	18.80	112.80
17	Salary	16/05/2020	09/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	223.46	0.00	223.46
18	Internal Audit	20/05/2020	09/1	Unity Current Account		Internal Audit	Kevin Eke FCCA	X	100.00	0.00	100.00
19	Grounds Maintenance	14/06/2020	7/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	200.00	0.00	200.00
20	Grounds Maintenance	14/06/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
21	Grounds Maintenance	14/06/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	35.00	0.00	35.00
22	Waste Collection	14/06/2020	07/1	Unity Current Account		Waste collection	Veolia	S	3.10	0.62	3.72
23	Electricity	14/06/2020	07/1	Unity Current Account		Electricity	SSE	L	206.82	10.34	217.16
24	Salary	14/06/2020	07/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	223.46	0.00	223.46
25	Bank Charges	30/06/2020		Unity Current Account		Bank Charges	Unity Trust Bank	E	18.00	0.00	18.00
26	PAYE	08/07/2020	07/1	Unity Current Account		PAYE	HMRC	X	167.40	0.00	167.40
27	Window Cleaning	08/07/2020	07/1	Unity Current Account		Window Cleaning	Justin Lynch (Mr Brightside)	X	15.00	0.00	15.00
28	Fire Equipment Service	08/04/2020	07/1	Unity Current Account		Fire Equipment Service	North Walsham Fire Protectic	S	90.00	18.00	108.00
29	Grounds Maintenance	08/07/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	100.00	0.00	100.00
30	Grounds Maintenance	08/07/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	25.00	0.00	25.00
31	Grounds Maintenance	08/07/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
32	Website	08/07/2020	07/1	Unity Current Account		Annual email charge	Paston Chase Ltd	S	25.00	5.00	30.00
33	Waste Collection	08/07/2020	07/1	Unity Current Account		Waste collection	Veolia	S	3.00	0.60	3.60
34	Signage	08/07/2020		Unity Current Account		Signage	Jemco	S	36.90	7.38	44.28
35	Salary	09/07/2020	07/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	X	223.26	0.00	223.26
36	Filestream	15/08/2020	07/1	Unity Current Account		Filestream Web	Filestream Ltd	S	92.00	18.40	110.40

Colby & Banningham Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
37	Waste Collection	15/08/2020	07/1	Unity Current Account		Waste collection	Veolia	S	24.10	4.82	28.92
38	Grounds Maintenance	15/08/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	100.00	0.00	100.00
39	Grounds Maintenance	15/08/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
40	Grounds Maintenance	15/08/2020	07/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	45.00	0.00	45.00
41	Window Cleaning	15/08/2020	07/1	Unity Current Account		Window Cleaning	Justin Lynch (Mr Brightside)	X	15.00	0.00	15.00
42	Salary	15/08/2020	07/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	223.46	0.00	223.46
43	Tree works	12/09/2020		Unity Current Account		Planting	J Parker Dutch Bulbs (Whole)	S	190.00	38.00	228.00
44	Website	13/09/2020	12/2	Unity Current Account		Website development & suppo	Wix.com	S	102.00	20.40	122.40
45	Website	13/09/2020	12/2	Unity Current Account		Website development & suppo	Wix.com	S	10.39	2.07	12.46
46	Waste Collection	13/09/2020	12/2	Unity Current Account		Waste collection	Veolia	S	40.00	8.00	48.00
47	Waste Collection	13/09/2020	12/2	Unity Current Account		Waste collection	Veolia	S	24.10	4.82	28.92
48	Grounds Maintenance	13/09/2020	12/2	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	100.00	0.00	100.00
49	Grounds Maintenance	13/09/2020	12/2	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
50	Grounds Maintenance	13/09/2020		Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	12.50	0.00	12.50
51	Salary	13/09/2020	12/2	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	256.76	0.00	256.76
52	Bank Charges	30/09/2020	12/2	Unity Current Account		Bank Charges	Unity Trust Bank	E	18.00	0.00	18.00
53	Display Equipment	07/10/2020		Unity Current Account		Display Equipment	Green Magic Co. UK Ltd	S	76.98	15.40	92.38
54	Car Park	18/10/2020		Unity Current Account		Car park	Lake & Nicholls Engineering	S	688.71	137.74	826.45
55	Electricity	14/10/2020	12/1	Unity Current Account		Electricity	SSE	L	162.45	8.12	170.57
56	Grounds Maintenance	16/10/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	50.00	0.00	50.00
57	Grounds Maintenance	16/10/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	30.00	0.00	30.00
58	Grounds Maintenance	16/10/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	27.50	0.00	27.50
59	Waste Collection	16/10/2020	12/1	Unity Current Account		Waste collection	Veolia	S	24.00	4.80	28.80
60	Data Protection Fee	16/10/2020	12/1	Unity Current Account		Data Protection Annual Fee	Information Commissioner's I	E	35.00	0.00	35.00
61	Water/Sewerage	16/10/2020	12/1	Unity Current Account		Water/sewerage	Anglian Water Business	X	13.94	0.00	13.94
62	Insurance	16/10/2020	12/1	Unity Current Account		Insurance	Came & Company	X	1,569.39	0.00	1,569.39
63	PAYE	16/10/2020		Unity Current Account		PAYE	HMRC	E	176.00	0.00	176.00
64	Salary	18/10/2020	12/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	229.01	0.00	229.01
65	Grounds Maintenance	13/11/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	50.00	0.00	50.00
66	Grounds Maintenance	13/11/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	60.00	0.00	60.00
67	Tree works	13/11/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	30.00	0.00	30.00
68	Grounds Maintenance	13/11/2020	12/1	Unity Current Account		Grounds maintenance	Steve's Landscape Garden Se	X	25.00	0.00	25.00
69	Waste Collection	13/11/2020	12/1	Unity Current Account		Waste collection	Veolia	S	24.10	4.82	28.92
70	Water/Sewerage	13/11/2020	12/1	Unity Current Account		Water/sewerage	Anglian Water Business	Z	42.79	0.00	42.79
71	Filestream	13/11/2020	12/1	Unity Current Account		Filestream Web	Filestream Ltd	S	92.00	18.40	110.40
72	Tree Project 2020	13/11/2020	12/1	Unity Current Account		Tree project	Felthorpe Forest Nursery	S	69.00	13.80	82.80
73	Tree Project 2020	14/11/2020	12/1	Unity Current Account		Tree project	Felthorpe Forest Nursery	S	112.50	22.50	135.00
74	Car Park	14/11/2020	12/1	Unity Current Account		Car park	Lake & Nicholls Engineering	S	23.00	4.60	27.60
75	Poppy Wreaths	14/11/2020	12/1	Unity Current Account		Poppy Wreaths	Poppy Appeal	Z	34.00	0.00	34.00

Colby & Banningham Parish Council**PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
76 Window Cleaning	13/11/2020	12/1	Unity Current Account		Window Cleaning	Justin Lynch (Mr Brightside)	X	75.00	0.00	75.00
77 Salary	15/11/2020	12/1	Unity Current Account		Clerk Salary	Maureen Anderson-Dungar	E	229.01	0.00	229.01
78 Stationery/Photocopying	15/11/2020		Unity Current Account		Printing Newsletter	Richard C Anderson-Dungar	X	35.50	0.00	35.50
Total								8,624.10	429.79	9,053.89

Colby & Banningham Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Precept	30/04/2020		Unity Current Account		Precept	North Norfolk District Council	E	8,017.00	0.00	8,017.00
2 VAT refund	28/05/2020		Unity Current Account		VAT refund	HMRC	R	0.00	743.58	743.58
4 Tree Project 2020	01/09/2020		Unity Current Account		Tree project	North Norfolk District Council	X	2,000.00	0.00	2,000.00
5 Precept	30/09/2020	12/2	Unity Current Account		Precept	North Norfolk District Council	E	8,017.00	0.00	8,017.00
6 Precept	30/09/2020		Unity Current Account		Precept	North Norfolk District Council	E	0.00	0.00	0.00
Total								18,034.00	743.58	18,777.58