

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mrs. M.E. Anderson-Dungar
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NOTICE OF MEETING & SUMMONS TO ATTEND

. THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL IN THE JUBILEE HALL, BANNINGHAM ON WEDNESDAY 16 JUNE 2021 at 7.00p.m.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

A G E N D A

01 APOLOGIES FOR ABSENCE

To receive apologies for absence

02 DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

03 PUBLIC PARTICIPATION

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

04 RE-CONVENE THE MEETING

To re-convene the meeting

05 MINUTES

To receive and approve the Minutes of the Annual Parish Council Meeting held on 19 May 2021*

06 INFORMATION ON MATTERS ARISING

To receive information on Matters Arising from any Minutes not listed elsewhere on the Agenda

07 VACANCIES ON THE COUNCIL

To receive update

08 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

To receive written/verbal reports from representatives, including the following:

Police –*

District Council

County Council

09 ITEMS REFERRED FROM PREVIOUS MEETING

To discuss items referred from previous meeting:

- Audit
- Policy Review Schedule
- Christmas lights
- Launch events - Playing Field/Telephonr Box

10 AREAS OF PARISH COUNCIL RESPONSIBILITY

To receive updates/reports on areas of parish council responsibility:

1. Playing Field – launch event
2. Village Hall – report from working Group meeting* and from Planning and Project Management Groups as prepared by the Group Leads*
3. Village Green – update on price for ramp
4. Allotments – water butts
5. Telephone Box

11 SCHEME OF DELEGATION

To receive information from the Clerk on any actions taken under the Scheme of Delegation

12 CORRESPONDENCE

To consider the following items of correspondence:

1. NNDC North Walsham West consultation^{*previously circulated via email*}
2. NNDC Town/Parish Forum 24 May 2021*

13 POLICIES

To:

- 13.1. Agree Schedule for reviewing Policies*
- 13.2. Review the following:
 - 13.2.1 Standing orders*
 - 13.2.2 Financial Regulations*

14 FINANCE

To consider the following:

1. Report from Internal Auditor – Mr Eke will present his report
2. Annual Governance Statement – s.1 of Annual Governance & Audit Return
3. Statement of Accounts – s.2 of Annual Governance & Audit Return
4. Schedule of Bills for Payment^{to follow}
5. Bank Reconciliations for May 2021*
6. List of Receipts and Payments 1 April 2021 to 31 May 2021*

15 PLANNING MATTERS

1. APPLICATIONS DETERMINED

Nothing at the date of publication of this Agenda.

2. APPLICATIONS FOR CONSIDERATION

PF/21/1247 Colby Hall Farm, Long Lane, Colby NR11 7EEU

Installation of 2 underground water storage tanks with overflow to existing ditch

PF/21/1292 The Chapel Long Lane, Colby NR11 7EF

Insertion of rooflights and formation of additional window opening in side elevation

16 ADJOURNMENT

To adjourn the meeting for 5 minutes to allow further public speaking

17 RE-CONVENE THE MEETING

To re-convene the meeting

18 RESPONSE TO PLANNING APPLICATIONS/ISSUES

To agree Response(s) to Planning applications

19 ITEMS FOR INFORMATION/FUTURE AGENDA

To receive items for information/referral to future Agenda

20 DATE OF NEXT MEETING

To confirm that the next Parish Meeting will be held on Wednesday 21 July 2021 at 7pm in the Jubilee Hall, Banningham

Mo Anderson-Dungar

Mrs. M. E. Anderson-Dungar

Clerk of the Council

9 June 2021

**attached*

NOTES

This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at www.colby-banningham-pc.gov.uk

The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDCA website at www.north-norfolk.gov.uk and follow the links to planning.