

## COLBY & BANNINGHAM PARISH

### MINUTES OF THE ANNUAL PARISH MEETING HELD IN THE JUBILEE HALL BANNINGHAM ON WEDNESDAY 21 MARCH 2019 at 7p.m.

- PRESENT:** Parish Council: Mr N J Grix, Chairman  
Mr J van Poortvliet, Vice-Chairman  
Mr R C Anderson-Dungar  
Mrs M E Anderson-Dungar, Clerk
- District Council: D Cllr Norman Smith (late arrival)
- County Council: C Cllr John Timewell

#### 01 WELCOME

The Chairman welcomed Councillors, District & County Councillors, Guest Speaker Mark Ashwell, Planning Policy Manager, North Norfolk DC, and 2 parishioners

#### 02 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Christine Mead and pupils from Colby School, David Holgate (Chairman, Jubilee Hall Management Committee), and parishioner Seamus Elliott

#### 03 MINUTES OF 2018 ANNUAL PARISH MEETING

Draft Minutes had been published on the council's website and available for reading before the meeting. They were **proposed, confirmed and signed.**

#### 04 MATTERS ARISING

There were no matters arising.

#### 05 PRESENTATION FROM MARK ASHWELL, PLANNING POLICY MANAGER, NORTH NORFOLK DISTRICT COUNCIL

Mr Ashwell began with information on the formal consultation period dates, starting on 7 May for 6 weeks; Parish Councils may have an extension to accommodate meeting dates.

There would be one plan to cover all the NNDC area for period to 2036, in two parts, part 1 - Policies and Larger Site Allocations, part 2 - Villages and Management Policies. They would be combined into 1 document at the end of the year for submission to the Planning Inspectorate.

Housing targets would increase due to inward migration and the demand arising from smaller households.

North Walsham had been selected for the largest development as an opportunity to address some local issues, provide employment.

Small villages would not be allocated for development, exceptions would be affordable housing. There would be a policy for community-led development.

In response to a question related to sustainability that might be generated by allowing infill, it was hinted that infills might be accepted in villages if they were on brownfield sites as it would be a net environmental gain. Growth in villages

could be achieved by sub-division of houses, barn conversions and rural exceptions sites.

Affordable housing delivery – a percentage of the number of houses on the development – could be 35 to 40% in certain areas, i.e. the west of the district, in the east, would be 15 to 20% as being viable. Other way is rural exceptions sites developed by housing associations which can acquire land more cheaply. Policies would hope to deliver sustainability by efficient homes, better design. Self-build plots have to be allowed for with relevant policies.

Our parish would not be affected hugely, but NNDC would listen to any suggestions we might have.

In total, the process would take around 18months.

Letters had been included with council tax demands to advise residents of the process.

The Chairman thanked Mr Ashwell for coming along and giving such a useful and informative presentation. He left the meeting at this point.

A copy of the presentation is attached for ease of reference as Appendix 1.

#### **06 NEECH LOAN FUND REPORT**

The Chairman introduced Bob Hewitt, Neech Loan Fund Representative. He gave some history of the fund; its aims and objectives were to help small businesses within a 10-mile radius of North Walsham, with a loan for either a start-up or expansion of an existing business. Full information is available on the internet at [www.neechloan.com](http://www.neechloan.com).

There were no questions and Mr Hewitt was thanked for his report.

#### **07 VILLAGE HALL REPORT**

Mr Anderson-Dungar read the report on behalf of David Holgate, Chairman, and attached to these Minutes as Appendix 2.

There were no questions.

#### **08 THE PAST YEAR AT COLBY SCHOOL**

The report from the Head Boy & Head Girl was read to the meeting by the Clerk. Congratulations were recorded to the school on all its achievements this year, and special thanks to Brae and Bethany for their fantastic report.

The full report is attached as Appendix 3.

#### **09 PLAYING FIELD REPORT**

Mr Anderson-Dungar read the report, attached as Appendix 4. The following points were highlighted:

- Differing opinions on the wildlife area
- The tree survey and the plan arising therefrom
- Investigations into the drainage and clearing work undertaken

In response to a question on responsibility for tree management, it was explained that condition of some trees had changed since the tree survey. A request was made for the trees to be checked on a weekly basis to ensure safety for all. A resident had felled a silver birch tree affected by the wind, and help had been offered to remove some other dangerous branches. Thanks were recorded to Mr Richard Hall for his assistance with the drainage works.

**10 WILD ABOUT COLBY (WAC)**

There was no formal report this year, but Mr Richard Hall advised that the group was “on hold” at present due to a very small membership. However, work on Colby Churchyard continued, and WAC was willing to plant trees if required.

**11 GREEN LANES/FOOTPATHS/WALKERS ARE WELCOME & LITTER PICKING**

Mrs Ashby read the report submitted by Seamus Elliott, attached as Appendix 5. He was no longer a member of the Norfolk Local Access Forum so would have no further involvement. Thanks were recorded to Mr Elliott for his work to date and the Clerk asked to write to him. There were no questions.

**12 THINKING FUEL**

The Clerk presented the report, attached as Appendix 6. Prices still represented a considerable saving over the year. The Clerk was re-appointed as Co-ordinator.

**13 POLICE REPORT**

The Report was presented on their behalf by the Vice-Chairman, and is attached as Appendix 7.

**14 CLERK’S REPORT**

The Clerk presented her report on the last year in the “back office., highlighting changes to the audit process, the new website, accounting package and the implementation of the General Data Protection Regulations . The Report is attached as Appendix 8.

**15 CHAIRMAN’S REPORT**

The Chairman, Nigel Grix, reviewed his 40 years as a Councillor; he had been Chairman for 34 years. Many changes had taken place during that time, mostly with technology and in particular access to information. As this was almost instant, he wondered if this was why residents didn’t attend meetings. Highways issues though, were ongoing! Planning procedures had changed, but there was sometimes a controversial application that grabbed everyone’s attention. Mr Grix thanked the Clerk for her hard work, District And County Councillors for their help, and his fellow Parish Councillors for their support and hard work on behalf of the parish.

**16 QUESTION AND ANSWER SESSION**

No matters were raised during this item.

**17 CLOSURE OF THE MEETING**

The Chairman thanked everyone for their attendance and closed the Annual Meeting at 8.28p.m.