COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mrs. M.E. Anderson-Dungar

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NOTICE OF MEETING & SUMMONS TO ATTEND

**THERE WILL BE A MEETING OF**

**COLBY & BANNINGHAM PARISH COUNCIL**

**IN THE JUBILEE HALL, BANNINGHAM**

**ON WEDNESDAY 16 SEPTEMBER 2020 at 7.p.m.**

**In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording**.

## A G E N D A

**01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

**02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

**03 PUBLIC PARTICIPATION**

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

**04 RE-CONVENE THE MEETING**

To re-convene the meeting

**05 MINUTES**

To receive, confirm and sign Minutes of the Virtual Parish Council Meeting held on 19 August 2020\* and to sign approved Minutes from April, May, June, and July Virtual Meetings

**06 INFORMATION ON MATTERS ARISING**

To receive information on Matters Arising from the Minutes of 19 not listed elsewhere on the Agenda

**07 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives, including the following:

**Police -** latest Newsletter\*

**08** **MATTERS REFERRED FROM PREVIOUS MEETING**

To consider the following items referred from previous meeting and agree action

1. Public Events within the Parish

**09 REPORTS/UPDATES ON AREAS OF COUNCIL RESPONSIBILITY**

To receive the following verbal/written reports and/or recommendations:

1. Playing Field – consideration of items in report\**previously circulated via email*
2. Village Hall – arrangements for Open Meeting on 23 September 2020
3. Village Green – consideration of items in report\**see item 1 above*  and response re proposed planting\*
4. Allotments
5. Telephone Box

**10** **SCHEME OF DELEGATION**

 To receive a report from the Clerk on any decision taken since the last meeting under the Scheme of Delegation

**11 CORRESPONDENCE/REPORTS**

To receive the following items of Correspondence/Reports and agree action/response:

1. Vattenfall – Boreas update\*

2. Norfolk County Council - Western Link Consultation\*

**12**  **FINANCE**

To consider the following financial items:

1. Clerk’s pay increase backdated to April 2020\*contractual

2. Schedule of Bills for Payment\*

3. Bank Reconciliations for August 2020\*

4. List of Receipts and Payments 1 April 2020 to 31 August 2020\* (for information)

**13 PLANNING APPLICATIONS**

1. APPLICATIONS DETERMINED

PF/20/0660 Heppinn Barn, North Walsham Road, Banningham

Construction of 2no. dwellings (semi-detached) (part retrospective)

Decn: PERMIT Decn. Date: 20.08.20.

PF/20.0708 Heppinn Barn, North Walsham Road, Banningham

Change of use of land from agriculture to residential curtilage in association with Planning Application PF/20/0660

Decn: PERMIT Decn Date: 20.08.20.

2. APPLICATIONS FOR CONSIDERATION

PF/20/1231 Brick Kiln Farm, North Walsham Road, Banningham, NR11 7DP

 Change of use and conversion of farm dwelling into 2x no. holiday lets (part retrospective)

**14 ADJOURNMENT**

To adjourn the meeting for 5 minutes to allow further public speaking

**15 RE-CONVENE THE MEETING**

To re-convene the meeting

**16 RESPONSE TO PLANNING APPLICATIONS/ISSUES**

To agree Response(s) to Planning matters

**17** **ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive items for information/referral to future Agenda

Mo Anderson-Dungar

Mrs. M. E. Anderson-Dungar

Clerk of the Council 9 September 2020

*\*attached*

*NOTES*

*This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at* [*www.colby-banningham-pc.gov.uk*](http://www.colby-banningham-pc.gov.uk)

*\*\*The Government has recently introduced temporary legislation enabling Parish Councils to hold virtual meetings. The Public are still invited to these meetings. The meeting will include public participation time when members of the public may speak. To avoid background disturbance, the Parish Council asks that all participants mute themselves when not speaking. .*