COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mrs. M.E. Anderson-Dungar

 Blacksmith’s Cottage, Colby Road, Banningham

Norwich Norfolk NR11 7DY

Tel: 01263 732530 e-mail: clerk@colby-banningham-pc.gov.uk

website: [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk)

**THERE WILL BE A MEETING OF**

**COLBY & BANNINGHAM PARISH COUNCIL**

**IN THE JUBILEE HALL, BANNINGHAM**

**ON WEDNESDAY 18 MARCH 2020**

**IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING WHICH WILL COMMENCE AT 7p.m.**

**In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording**.

**A G E N D A**

**01 APOLOGIES FOR ABSENCE**

**02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

**03 PUBLIC PARTICIPATION**

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

**04 RE-CONVENE THE MEETING**

To re-convene the meeting

**05 VACANCIES ON THE COUNCIL**

To receive and consider any applications and co-opt as appropriate

**06 MINUTES**

To receive, confirm and sign the Minutes of the Parish Council Meeting held on 19 February 2020\*

**07 INFORMATION ON MATTERS ARISING**

To receive information on Matters Arising from the Minutes not listed elsewhere on the Agenda

**08 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives

**09** **MATTERS REFERRED FROM PREVIOUS MEETING**

To consider the following items referred from previous meeting and agree action

1. Highways
2. Green Lanes/Footpaths/Walkers are Welcome
3. Vattenfall /Boreas
4. Future Signage
5. Matters raised at Annual Parish Meeting

**10 REPORTS/UPDATES ON AREAS OF COUNCIL RESPONSIBILITY**

To receive the following verbal/written reports and/or recommendations:

1. Playing Field – maintenance as part of overall specification\*
2. Village Hall – following discussion at Annual Parish Meeting earlier
3. Village Green - maintenance
4. Allotments – arrange annual inspection
5. Telephone Box

**11** **SCHEME OF DELEGATION**

 To receive a report from the Clerk on any decision taken since the last meeting under the Scheme of Delegation

**12 CORRESPONDENCE/REPORTS**

To receive the following items of Correspondence/Reports and agree action/response:

1. Norfolk Parish Training Support – Newsletter*previously circulated via email*

2. North Norfolk Parish & Town Council Forum meeting - minutes\*

 3. Norfolk Greenways\*

 4. North Norfolk Environment Forum 26 March

5. Renewal of Membership to Norfolk Parish Training & Support

**13 FINANCE**

To consider the following financial items:

1. Schedule of Bills for Payment will be tabled at the meeting

2. Bank Reconciliations\*

3. Electricity Contractif received in time

**14 PLANNING ISSUES**

1. APPLICATIONS DETERMINED

None at the date of publication of this Agenda

2. APPLICATIONS FOR CONSIDERATION

PF/20/0368 Brookfield Cottage, Bridge Road, Colby

Creation of vehicular entrance/access, gates, fencing and erection of detached double garage with storage above (Part Retrospective)

3. OTHER PLANING ISSUES

Heppinn Barn - decision

**15 ADJOURNMENT**

To adjourn the meeting for 5 minutes to allow further public speaking

**16 RE-CONVENE THE MEETING**

To re-convene the meeting

**17 RESPONSE TO PLANNING APPLICATIONS/ISSUES**

To agree Response(s) to Planning matters

**18** **ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive items for information/referral to future Agenda

**19 DATE OF NEXT MEETING**

To confirm that the next Parish Council Meeting will be held on

**Wednesday 15 April 2020** in the Jubilee Hall, Banningham

**Mo Anderson-Dungar**

Mrs. M. E. Anderson-Dungar

Clerk of the Council

 12 March 2020

*\*attached*

*NOTES*

*The Parish Council may consider planning applications received up to and including the date of the meeting. All planning applications may be viewed on the District Council’s website –* [*www.northnorfolk.org*](http://www.northnorfolk.org) *and follow the links through to planning. This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at* [*www.colby-banningham-pc.gov.uk*](http://www.colby-banningham-pc.gov.uk) *Copies of the signed Minutes of the Parish Council Meeting held on 19 February 2020 will be available from the Clerk from 19 March 2020.*