COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mrs. M.E. Anderson-Dungar

Blacksmith’s Cottage, Colby Road, Banningham

Norwich Norfolk NR11 7DY

Tel: 01263 732530 e-mail: [clerk@colby-banningham-pc.gov.uk](mailto:clerk@colby-banningham-pc.gov.uk)

website: [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk)

NOTICE OF MEETING & SUMMONS TO ATTEND

. **PARISH COUNCIL MEETING**

**WEDNESDAY 21 OCTOBER 2020 at 7p.m.**

The Meeting is being held under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 for the purpose of transacting the following business.

\*\*The meeting is being held virtually and members of the public can join the meeting online via Zoom, using the link at the end of the Agenda

## A G E N D A

**01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

**02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

**03 PUBLIC PARTICIPATION**

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

**04 RE-CONVENE THE MEETING**

To re-convene the meeting

**05 MINUTES**

To receive and approve Minutes of the Parish Council Meeting held on 16 September 2020\* for signing later

**06 INFORMATION ON MATTERS ARISING**

To receive information on Matters Arising from the Minutes of 19 not listed elsewhere on the Agenda

**07 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives, including the following:

**Police -** latest Newsletter\*

**08** **MATTERS REFERRED FROM PREVIOUS MEETING**

To consider the following items referred from previous meeting and agree action

1. Sustainable Communities Fund

**09 REPORTS/UPDATES ON AREAS OF COUNCIL RESPONSIBILITY**

To receive the following verbal/written reports and/or recommendations:

1. Playing Field - car park works
2. Village Hall
   * notes from Open Meeting on 23 September 2020\*
   * Terms of Reference for new Working Group\*
3. Village Green – planting update
4. Allotments – review of rents to take effect from 1 October 2021
5. Telephone Box

**10** **SCHEME OF DELEGATION**

To receive a report from the Clerk on any decision taken since the last meeting under the Scheme of Delegation

**11 CORRESPONDENCE/REPORTS**

To receive the following items of Correspondence/Reports and agree action/response:

1. NNDC – Planning White Paper consultation\*

2. Norfolk Parish Training & Support Monthly newsletter\**previously circulated* ***via email***

3. Norfolk ALC Newsletter*previously circulated via email*

4. UK Power Networks – Wayleave Agreement – Wayside\*

**12**  **FINANCE**

To consider the following financial items:

1. Schedule of Bills for Payment\*

2. Bank Reconciliations for September 2020\*

3. Quarterly Financial Report\* and Earmarked Reserves\*

4. List of Receipts and Payments 1 April 2020 to 30 September 2020\* (for information)

5. Insurance 2020/21 (2nd year of Long-Term Agreement)\*

**13 PLANNING APPLICATIONS**

1. APPLICATIONS DETERMINED

Nothing to report at time of publication of this Agenda

2. APPLICATIONS FOR CONSIDERATION

No applications for consideration at time of publication of this Agenda.

**14 ADJOURNMENT**

To adjourn the meeting for 5 minutes to allow further public speaking

**15 RE-CONVENE THE MEETING**

To re-convene the meeting

**16 RESPONSE TO PLANNING APPLICATIONS/ISSUES**

To agree Response(s) to Planning matters

**17** **ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive items for information/referral to future Agenda

### 18 DATE OF NEXT MEETING

To confirm the date of the next meeting as **Wednesday 18 November 2020** **at 7pm**  in the Jubilee Hall Banningham or by remote means in accordance with Government guidance at the time.

Mo Anderson-Dungar

Mrs. M. E. Anderson-Dungar

Clerk of the Council 14 October 2020

*\*attached*

*NOTES*

*This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at* [*www.colby-banningham-pc.gov.uk*](http://www.colby-banningham-pc.gov.uk)

*The Government has recently introduced temporary legislation enabling Parish Councils to hold virtual meetings. The Public are still invited to these meetings. The meeting will include public participation time when members of the public may speak. To avoid background disturbance, the Parish Council asks that all participants mute themselves when not speaking. .*

To join the meeting:

<https://us02web.zoom.us/j/76682758291?pwd=S3gzeUFxck13MU5ESHdYbTY0M1JWUT09>

Meeting ID 766 8279 8291

Passcode 399568

UK telephone 0203 901 7895