

# **COLBY & BANNINGHAM PARISH COUNCIL**

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## **NOTICE OF MEETING & SUMMONS TO ATTEND**

### **. THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL IN THE JUBILEE HALL, BANNINGHAM ON WEDNESDAY 21 JULY 2021 at 7.00p.m.**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

### **01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

### **02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

### **03 PUBLIC PARTICIPATION**

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

### **04 RE-CONVENE THE MEETING**

To re-convene the meeting

### **05 MINUTES**

To receive and approve the Minutes of the Parish Council Meeting held on 19 May 2021\*  
And Extraordinary Meeting held on 29 June 2021\*

## **06 INFORMATION ON MATTERS ARISING**

### 1) Annual Audit

Confirmation from PKF Littlejohn of receipt of completed documents.

## **07 VACANCIES ON THE COUNCIL**

To receive update

## **08 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives, including the following:

Police – newsletter \*

District Council

County Council

## **09 ITEMS REFERRED FROM PREVIOUS MEETING**

Platinum Jubilee 2022

## **10 AREAS OF PARISH COUNCIL RESPONSIBILITY**

To receive updates/reports on areas of parish council responsibility:

1. Playing Field – launch event
2. Village Hall – report from working Group meeting\*
3. Village Green – arrangements for cutting between new hedge plants
4. Allotments
5. Telephone Box – progress update

## **11 SCHEME OF DELEGATION**

To receive information from the Clerk on any actions taken under the Scheme of Delegation

## **12 CORRESPONDENCE**

1. Norfolk County Council – Parish Partnerships Scheme\*

## **13 POLICIES**

To review the following (deferred from last meeting)

- Standing orders *previously circulated*
- Financial Regulations *previously circulated*

## **14 FINANCE**

To consider the following:

1. Schedule of Bills for Payment<sup>to follow</sup>
2. Bank Reconciliations for June 2021\*
3. List of Receipts and Payments 1 April 2021 to 30 June 2021\*
4. Net Position as Quarterly Report<sup>to follow</sup>
5. Purchase of laptop computer for Parish Council\*

## **15 PLANNING MATTERS**

### **1. APPLICATIONS DETERMINED**

Nothing at the date of publication of this Agenda.

### **2. APPLICATIONS FOR CONSIDERATION**

PF/21/1789 Hall Farm, Colby Hall, Church Road, Colby NR11 7EE

Erection of Two Grain Drying and Storage Silos

### **3. OTHER PLANNING ISSUES**

Pre-application information:

Ambrose House, Mill Road, Banningham

2 Mill Road, Banningham\*

It is suggested that a separate planning meeting be arranged to consider these matters

## **16 ADJOURNMENT**

To adjourn the meeting for 5 minutes to allow further public speaking

## **17 RE-CONVENE THE MEETING**

To re-convene the meeting

## **18 RESPONSE TO PLANNING APPLICATIONS/ISSUES**

To agree Response(s) to Planning applications

## **19 ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive items for information/referral to future Agenda

## **20 DATE OF NEXT MEETING**

To confirm that the next Parish Meeting will be held on Wednesday 18 August 2021 at 7pm in the Jubilee Hall, Banningham

## **21 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC DURING DISCUSSION OF THE FOLLOWING ITEM RELATED TO STAFFING**

Clerk's Mid-year Review – verbal report from Mrs Ashby

*Mo Anderson-Dungar*

Mrs. M. E. Anderson-Dungar

Clerk of the Council

15 July 2021

*\*attached*

### **NOTES**

*This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk)*

*The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links to planning.*